

Direct Debit Authority



KING'S
COLLEGE

Please select payment frequency for your annual fees:

- 9 equal monthly installments (commencing 26 January)
- 18 equal fortnightly installments (commencing the last Wednesday in January)
- 36 equal weekly installments (commencing the last Wednesday in January)

Please note the payment of monthly incidentals is processed on the 21st of the month following an invoice.

Name of account to be debited (acceptor):				AUTHORISATION CODE	
Name of my bank:				0 6 5 9 8 3 8	
Account details:				APPROVED	
				5983	
Bank	Branch	Account number	Suffix	05	20

From the acceptor to	(my bank):	
I authorise you to debit my account with the amounts of direct debits from King's College Trustees with the authorisation code specified on this authority in accordance with this authority until further notice.		
I agree that this authority is subject to:		
<ul style="list-style-type: none">The bank's terms and conditions that relate to my account, andThe specific terms and conditions listed below.		
Please include the following information on my bank statement:		
PAYER PARTICULARS	PAYER CODE	PAYER REFERENCE
AUTHORISED SIGNATURE(S):		DATE:

Specific conditions relating to notices and disputes

I may ask my bank to reverse a direct debit up to 120 calendar days after the debit if:

- I don't receive a written notice of the amount and date of each direct debit from the initiator, or
- I receive a written notice but the amount or the date of debiting is different from the amount or the date specified on the notice.

The initiator is required to give a written notice of the amount and date of each direct debit in a series of direct debits no less than 10 calendar days before the date of the first direct debit in the series. The notice is to include:

- the dates of the debits, and
- the amount of each direct debit.

For debits outside of a series the initiator is required to give you a written notice of the amount and date of each direct debit no less than 10 calendar days before the date of the debit.

If the bank dishonours a direct debit but the initiator sends the direct debit again within 5 business days of the dishonor, the initiator is not required to give you a second notice of the amount and date of the direct debit.

If the initiator proposes to change an amount or date of a direct debit specified in the notice, the initiator is required to give you notice:

- no less than 30 calendar days before the change, or
- if the initiator's bank agrees, no less than 10 calendar days before the change.

For Bank Use Only			BANK STAMP
Date received:	Recorded by:	Checked by:	